**Employment Verification Letter (Previous Employer)**

Breda Coursair

Head of HR

Any company and Associates, LLC

1234 Park St

Anytown, IL 12345

breda.coursair@email.com

01/25/2018

Dear Mr. Catalon,

This letter is to verify that Benjamin Morales was previously employed at Any company and Associates, LLC from August 1, 2008 to November 29, 2015.

If you require any additional information, please feel free to contact me at 555-555-5555 or e-mail me at breda.coursair@email.com.

Sincerely,

(Insert Your Handwritten Signature)

Breda Coursair

Head of HR

Any company and Associates, LLC