CTP preparedness – monthly progress report template

### Monthly update / xx Red Cross/ xx(date)

*This is a monthly progress update for each of the CTP preparedness pilots; it should be submitted to XXXX by the XXth of each month. Please update against each section below. If there is other information to present, please add any other section headings that are required.*

### 1. Progress against activities planned for XX and overall progress as per PoA

### 2. Financial expenditure incurred

### 3. Challenges faced and measures taken to overcome them

### 4. Plans for coming month

### 5. Any other information that might be relevant

### 6. Annexes

# Completed by:

# Date: xxx