**NAME OF PRODUCTION** Date (Date)

|  |  |  |
| --- | --- | --- |
| Film Production Address | | PRODUCER:  WRITER/DIRECTOR: Name Phone Number  DOP: NAME AND PHONE  FIRST AD: NAME AND PHONE |
| Set Cell: on set phone number  Weather: 426-9090 | | **CREW CALL: TIME**  Pre-calls: Department and Time  **LUNCH: Time and Place** |
| Describe weather here. | Loc 1: put address and directions.  Sunrise: time Sunset: time H/M/U/C: Processing Location here.  Actor Processing Location Here | |
| **\*IMPORTANT NOTES: REMINDERS TO CAST AND CREW AND DEPARTMENTS GO HERE.**  \*Other important notes go here such as where to park, special location instructions such as “no swearing.” | | |

**SC# SET/DESCRIPTION D/N PGS CAST**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| # | INT/EXT | SCENE NAME  Quick summary of scene | D | 1 3/8 | Cast call numbers |
|  |  |  |  |  |  |
|  |  |  | N |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**CHARACTER CAST CALL M/H/C SET LOC**

**1. Character Name Actor Name 0800 0800 0900 1**

**NOTES & EQUIPMENT - DAY NUMBER**

COSTUME: notes for costume

MAKE UP / HAIR: notes for makeup

ART DEPT: Notes for Art Dept

PROPS: Notes for Props

SOUND: extra mic, mixing board

Any other notes that are needed for the day’s call.

**Tomorrow’s Schedule or Target’s of Opportunity**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| # | INT/EXT | SCENE NAME  Quick summary of scene | D | 1 3/8 | Cast call numbers |
|  |  |  |  |  |  |
|  |  |  | N |  |  |
|  |  |  |  |  |  |

**Fire & Ambulance: 911**  **Emergency #**