XXXX

Senior Pastor

Address

Date

Subject: PASTOR APPRECIATION LETTER

Dear XXX

Our team of 20 peoples had arranged the convention last weekend on 18th September, 2010 Saturday and you attended the convention in spite of being so busy. We all are aware of the fact that you single handedly maintain entire work in St. Andrew’s Church thus we can understand that your schedule must be very tight and hectic

From Englewood to Fort Wayne its about 6 hours long journey via plane and even though you just came on time you were welcoming all our guest with warmth and smiling face. Therefore on behalf of my entire teams as well as authorized persons of Fort Wayne Church it’s my heartiest thank you to you. Apart from you presence I also want to thank you for the speech which you had given on that they.

Thanking You,

Yours truly,

XXX