**Pay for Delete Letter**

Stephanie Doris,

2900 S Memorial,

Parkway Drake Avenue,

Huntsville AL 35801

May 29, 20XX

Felix Paulson,

CEO – Alpine Hills Debt Collection Agency,

11610 Memorial,

Parkway South,

Huntsville AL 35803

Re: ‘Pay for Delete’ for account number 132018794009

Dear Sir,

I draft this letter to draw your attention to a $15,000 debt that I am currently servicing. Owing to my having defaulted on numerous occasions, I have inadvertently received negative reports. This, of course, will hurt my ability to receive loans going forward.

To stem this tide, I ask you to delete the report. Going by the contract we signed when entering the debt obligation, I need to pay up no less than 45% of the outstanding balance.

I enclose a check worth $4,500 to that effect. (I had already paid up $5,000. Please check your records to ascertain this).

Kindly get back to me via 866-234-5382 to let me know your stance. As always, I look forward to a positive consideration from you.

Regards,

(Signature)

Stephanie Doris