**MBK Success Mentors Coordinator Training**

**Run of Show**

| Time | Action | Slides | Handouts |
| --- | --- | --- | --- |
| -0:30  30 mins | Trainers arrive for Set-Up |  |  |
| 0:00  5 mins | Welcome   * Trainer Introduces Self * Review Learning objectives | 1-3 |  |
| 0:05  (20 mins) | Overview of Success Mentors   * Background * Model * Evidence | 3-9 | -2016-17 Success Mentors Implementation Guide (DOE)  -Success Mentors Technical Assistance Request Template  -Success Mentors School Checklist |
| 0:25  33 mins | Local Implementation & Next Steps   * Process at Locally * Roles * Data Collection | 10 | -Local material |
| 0:58  (2 mins) | Wrap Up Part 1: Success Mentors Model and Implementation   * Next Steps | 11 |  |
| 1:00  (12 mins) | Transition to Training   * Intro to Local Mentoring Partnership * Ground Rules * PADS | 12-13 |  |
| 1:12 pm  (15 mins) | Role of a Mentor   * Definition * Who mentored you? * Mentor Qualities * Roles & Guidelines | 14-15 |  |
| 1:27 pm  (30 mins) | What Does Research Say?   * Approaches to Mentoring | 16-32 | -#2a Search Institute Developmental Relationships |
| 1:57  (3 mins) | Wrap Up Part 2: Evidence Based Mentoring |  |  |
| 2:00  10 mins | **Break (optional)** |  |  |
| 2:10  (20 mins) | Transition to High Quality Mentoring  Supporting Success Mentors   * PADS Reminder   Matching & Initiation   * Matching * Initiation | 33-36 | -Elements of Effective Practice for Mentoring |
| 2:30  (20 mins) | Monitoring and Support   * Monitoring and Support Best Practices * Recognition | 37-40 |  |
| 2:50  (5 mins) | Closure  Planned and Unplanned Closure | 41 |  |
| 2:55  (5 mins) | Wrap Up Part 3: High Quality Mentoring with the Elements of Effective Practice   * Next Steps * Implementation Guide * Apply for TA via NMRC | 34 |  |
| 3:00  (5 mins) | Evaluations & Adjourn |  | Training Evaluation |
| 3:05  (30 mins) | Breakdown and Staff Departs |  |  |