YOUR LOGO HERE OR LEAVE BLANK

**Contractor agreement**

|  |
| --- |
| 1. **Parties of the Agreement**
 |

|  |  |
| --- | --- |
| Customer: [Company name] Contact person: Address:ZIP-code and city:Telephone:E-Mail: Hereafter referred to as "Customer" | Consultant: [First and last name] Company Name:Address:ZIP-code and city:Telephone:E-Mail: Hereafter referred to as "Consultant" |

|  |
| --- |
| 1. **Term of Agreement**
 |

Start date:

End date: [Possibly open]

Working hours:

The Consultant may terminate this Agreement with one (1) month(s) notice.

This agreement terminates automatically when the agreed assignment is completed, unless the parties agree otherwise.

|  |
| --- |
| 1. **Services to Be Performed**
 |

Detailed description of the agreed assignment/tasks, including requirements specifications.

**Workplace**

Agreed assignments are carried out at the Clients office location.

- If more, name them all, including for example remote.

**Relationships and equipment**

Unless otherwise agreed, the customer will provide the equipment needed to resolve the task. Please add a detailed description of the necessary conditions and/or equipment so that the customer can have this clear.

Remember to agree if you as a consultant continuously need information or support from the customer's employees to perform the work.

At the end of the assignment, the consultant is obliged to return all material delivered by the customer (provided that the material is not used for the purpose of the assignment). All documents, manuals, descriptions, etc., which have been prepared by the consultant in relation to the assignment, and the full rights to these, must be handed over to the customer at the end of the assignment.

|  |
| --- |
| 1. **Compensation**
 |

The consultant is paid in total: X incl. /excl. VAT by the customer at the end of the assignment.

Or

The assignment is settled per hour by amount: X incl. /excl. VAT invoiced by the consultant monthly. This hourly rate will also apply to all potential extensions of the period.

Billing is carried out at the end of each month including a specified hourly usage. The customer is obliged to pay within 30 days of receipt of the correct invoice.

|  |
| --- |
| 1. **Proprietary Information**
 |

The Customer acquires ownership, copyright and any other right to programs, analyses, reports, documents and the like, which the Consultant produces as part of this contract.

|  |
| --- |
| 1. **Indemnification**
 |

The consultant assumes responsibility if the customer suffers a loss if this is a direct consequence of the consultant's failure to comply with this contract or has shown gross negligence in connection with the performance of the work.

The freelancer is obliged to subscribe to all statutory liability and occupational injury insurance for himself and any employees.

The freelancer is required to notify the payer of any agreement or employment relationship with competing companies.

|  |
| --- |
| 1. **Confidentiality**
 |

Customer and consultant have confidentiality in relation to both parties' private and internal acts, as well as the knowledge they may gain to each other's business relations in connection with the assignment's execution. This is also applicable after the expiration of the contract.

The customer may issue further instructions, including, for example, requesting a non-disclosure agreement.

|  |
| --- |
| 1. **Delays**
 |

The consultant is not responsible for delays due to delivery delays from other suppliers that the consultant has not entered into an agreement with.

The consultant is not responsible for any delays based on customer circumstances.

If the agreement has been subject to delivery at specified times, the consultant has the right to postpone the delivery date if the customer changes the scope/content of the assignment or does not deliver timely information, drawings, documents, data or the like which is a prerequisite for performance of the assignment.

The consultant is also entitled to a time extension of at least 14 days due to a holiday, provided that the assignment lasts for a period of July, and the consultant is entitled to a time extension if the freelancer is affected by a long-term illness documented with a medical certificate.

|  |
| --- |
| 1. **Conflict of Interest**
 |

In the event that one of the parties fails to fulfil its obligations under the contract and the terms and conditions attached thereto, the other party is entitled to terminate the contract.

However, this can only happen if the default is not stopped "X" days after sending a written warning. This notice shall explain the basis for the decision and clearly define the consequences if the problematic conditions mentioned are not corrected.

In the event of a disagreement between the parties in connection with the agreement, which cannot be resolved in principle, each of the parties ne entitled to refer the case to civil courts.

|  |
| --- |
| 1. **Signatures**
 |

Both parties confirm that they have read and understood this contract which is valid when both parties have signed. If changes are made to the contract, or added to the contract, these must also be signed for validity.

|  |  |
| --- | --- |
| **CustomerFirst and last name:Company:** **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_****Signature** | **ConsultantFirst and last name:Company:****Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Signature** |