Christmas Solicitation letter.

From,

Manager

Sharanalya, Frazer Road,

Ranchi-834001

DD/MM/YYYY.

To,

Shirley Setia

Managing Director,

AdiPLab Trading Solutions, Inc.

Radium Road, Ranchi-834002

Subject: – Fund raising for women belonging to Sharanalaya.

Dear Setia,

“It’s not how much we give but how much love we put into giving” – Mother Teresa.

Our institution ‘ Sharanalaya’ is working for the poor women and their children abandoned by their families because they were suffering from diseases. We work for such people to support them to sustain their lives and help their children to get a bright future.  We focus on making these women self-dependence by training them in their skilled fields. They are good at stitching, carving earthen lamps, wax materials, jewelry and much more. They make these for a complete year and Christmas is the most awaited festival for them, as it is during this time their sale is maximum.

I request you to kindly help us this Christmas by raising donations for them. They sell their product but earn only a small amount. Your trading company is actively involved in marketing community products. Therefore, we ask for your assistance. Your suitable approach will bring happiness in the lives of many, and the true spirit of Christmas will be achieved by helping them.

We hope that this will be the beginning of a long lasting relationship.

Thank you.

Sincere Regards,

Aditi Priya.