|  |  |  |
| --- | --- | --- |
| **S.No.** | **Name of Stakeholders** | **Responsibility** |
|  |  |  |
|  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.No** | **Tasks** | **Goods Needed** | **Services Needed** | **Delivery Date** | **Reporting Head** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**SCOPE OF WORK**

Name of the Company:

Name of the Project:

Location of the Project:

Scope of Work Statement:

 Delive Deliverables:

Exclusions:

**Tasks and Schedule**

**Stakeholders**

**Estimate Cost of Project**

|  |  |  |
| --- | --- | --- |
| **Type** | **Description** | **Cost** |
| Internal Labor |  |  |
| External Labor |  |  |
| Materials |  |  |
| Services |  |  |
|  | **Total** |  |