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**VENDOR APPLICATION FORM 2017**

**Company/Contact Name: ­­­­­­­­­­­­­­­­­­\_­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SELECT VENDOR TYPE:**

**Food Stalls RBC Premium $ 300  RBC Regular $ 250  KF Regular $ 250 **

**Food Trucks $ 350 **

**Jerk Pans $250 **

Stall #(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Time 6pm – 2am**

**10TH \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Craft/Novelty Premium $ 175  Regular $ 150 **

**Ice Cream Trucks $75 **

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Food Stalls RBC Premium $ 300  RBC Regular $ 250  KF Regular $ 250 **

**Food Trucks $ 350 **

**Jerk Pans $250 **

**Craft/Novelty Premium $ 175  Regular $ 150 **

**Ice Cream Trucks $ 100 **

Stall #(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Time 1pm – 12midnight**

**11TH \_\_\_\_\_\_\_\_\_\_\_\_**

**Beverage Cart only**

**Non-Profit & Charity $ 50  - ONLY NOV 11TH**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Food Stalls RBC Premium $ 250  RBC Regular $ 200  NO Kirk Freeport Parking**

**Food Trucks $ 300 **

**Jerk Pans $200 **

Stall #(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Time 6pm – 11pm**

**13TH \_\_\_\_\_\_\_\_\_\_\_\_**

**Craft/Novelty Premium $ 150  Regular $ 125 **

**Ice Cream Trucks $ 75 **

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Payment is required to guarantee a stall. This must be received in full via the following methods:**

|  |  |
| --- | --- |
| **Cheque**: |  Make payable to Pirates Week. |
| **Cash**:  | To be paid at any branch RBC via a deposit slip, this slip should be turned over to the PWO for processing. |
| **Credit/Debit Card**: | Please call the office on 949-5078 (Mon-Fri) with credit card details. |

**Exclusive Beverage Sponsorship (PEPSI)**

As the exclusive beverage sponsor of the Food Court, we require **ALL** vendors to purchase **ONLY PEPSI/AQUAFINA** beverage products to sell in their stalls. Pepsi is offering a 10% discount on PEPSI/AQUAFINA beverages purchased from CEL Distributors. Failure to comply with this agreement will cancel any and all future food stall bookings with **NO REFUND**. CEL will deliver all orders on consignment upon request.

**Food Handlers Permit**

Any vendor, who fails to provide a valid Food Handlers Certificate before October 31st, will atomically have this agreement cancelled and a refund given with the penalty attracted (see cancellation clause below).

**Cancellation**

Cancellation of this agreement must be at least 10 business days prior to the outlined Festival date. Vendors are entitled to 50% of the total cost of the stall. Any cancellations after this date **will not** be refunded. *(See table below).*

|  |  |
| --- | --- |
| ***Festival Dates:*** | ***Cancellation Date - 50% Refund:*** |
| *Friday, 10th November, 2017* | *Monday 30th October 2017* |
| *Saturday, 11th November, 2017* | *Monday 30th October 2017* |
| *Monday, 13th November, 2017* | *Monday 30th October 2017* |

**Allocated Space**

You must use the **10’x10’** space/spaces allocated and display the Official Pirates Week Stall Allocation Sign. Tents, tables and equipment extended beyond the allotted space/spaces are **prohibited**.

**Set-up/Breakdown**

You will have a limited time to set up and break down. All equipment must be removed at the end of the event. **NO** stalls must be left overnight.

***Set-up time:*** *Friday, 10th November, 2017 5:00 pm - 6:00 pm*

 *Saturday, 11th November, 2017 12:00 pm - 1:00 pm*

 *Monday, 13th November, 2017 4:00pm - 6:00 pm*

These times must be strictly adhered as they help greatly in having each and every vendor settled and organized effectively to the success of each vendor’s sale.

**In an effort to improve the appearance of our food stall service areas we are encouraging food stalls vendors to consider the presentation of their stalls. Simple ways that will significantly improve the appearance and efficiency of the food court include: decorating booth, on time set-up/dismantle, removal of vehicles, proper signage, etc.**

***Electricity/Lighting***

*Please note a* **limited supply** of power and lighting will be provided. We recommend that each vendor bring additional lighting **(battery operated recommended).** Do **NOT** use any power supply that is not provided by the Pirates Week Committee. Light towers provided are **NOT** to be used as a source of electricity. They are designed to offer lighting for the general area/parking lots **ONLY.**.

**Vendor Parking**

We provide designated parking areas specifically for food vendors. Please bear in mind that parking is **limited**, therefore, spaces will **only** be granted on a first-come-first-serve basis and only for those vendors who have paid in full on or before October 30. You will be given a pass for your vehicle and this must be displayed in the front windscreen.

**Restrictions**

Please note you are restricted from selling food outside of the designated area given (your stall).

**Smoking**

The festival precinct is a non-smoking area except for the designated smoking zones. The smoke free area includes all stalls. Stallholders are asked to smoke either in the designated smoking area or behind their stall. Please dispose of your butts carefully.

**Signage**

Pirates Week Committee retains the right to enter upon the site of any stall at any time and remove any article, sign, picture or printed matter which, in our opinion, is either not eligible for display or is considered offensive. Pirates Week Committee reserves the right to remove any vendor that does not adhere to these rules.

**By signing, I have read and agreed to the terms stated above.**

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: ­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Vendor Pirates Week Committee**

**The DEH will be conducting Certification training in Basic Food Hygiene on Oct 25th with 16 spots for Pirate Week Food vendor ONLY**

**Please call them at 743-5943 to get registered.**

**The venue will be the Environmental Health Centre DEH Training Room.**

**participants have to register and pay prior to attending. Please call the DEH on 743-5943 to register.**

**For Official Use**

*Payment Type:*

Cash Credit Card Debit Card Cheque #\_\_\_\_\_\_\_\_\_\_\_\_\_

Stall Cost: \_\_\_\_\_\_\_\_\_\_\_\_\_Deposit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Balance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Paid in full: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

