September 9, 20XX

MEMORANDUM FOR: Lt. Col. Gary Jemison, Chief, Military Awards Branch

**FROM:** Maj. Robert Hubert, 19th Infantry Division

**SUBJECT:** Letter of recommendation for Captain Nasser Keel, 19th Infantry Division

I draft this letter in the defense of Captain Nasser Keel’s suitability for the award of the Distinguished Service Cross medal honor.

I have had the pleasure of working alongside him for the past six and a half years. Our last deployment was in the war-torn Iraq where we not only fought off the rebels but also established a Security Partnering Team.

At such a time, one of the rebels threw a grenade at us. The rest of us cowed away while the captain fearlessly took the rebels head-on. He even went ahead to detonate the grenade and neutralize its capacity to harm us. This act of bravery saved our lives.

It is because of this that I would like that Captain Nasser Keel to be conferred with the Distinguished Service Cross medal honor. I am also certain that you too find this act of bravery worthwhile.

Sincerely,

[Signature]

Maj. Robert Hubert

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