# **NOTARIZED LETTER SAMPLE**

[Date]

Re: [Grant Number]

I, [Grantee Name], received the amount of \_\_\_\_\_\_\_ U.S. dollars ($\_\_\_\_) from the D.C. Commission on the Arts and Humanities under the auspices of a \_\_\_\_\_ grant for the 2016 fiscal year.

I paid myself this amount in order to support my ongoing artist activities during the October 1, 2015 through September 30, 2016 grant period.

Signed:

[Signature]

[Typed Name]

[Notary seal, signature, date]