Letter of Interest Example

Header:
Your name
Your address
Your phone number
Your email

Date

Contact person name, job title
Company name
Company address
Phone number
Contact person email

Dear Mr./Ms./Dr.\_\_\_:

I came across a profile of your company in *X Magazine*, and I was so impressed with your [marketing](https://fairygodboss.com/articles/what-is-marketing) strategies and commitment to client satisfaction. This is particularly evident in [specific project or client].

As a recent graduate of the marketing program at X College, I would be thrilled to work at such a fast-paced, well-respected industry leader. It would be an honor to work with professionals who have accomplished [specific accomplishments] like yourself. My internships at [companies] allowed me to get a taste of the industry, and I think I would bring [specific skills and experience] that would help your company grow [in specific, measurable, ways].

I would love to have the opportunity to discuss your company further at your convenience. Could we schedule an [informational interview](https://fairygodboss.com/articles/informational-interview-why-you-should-always-take-one)? You can contact me at [email address] or [phone number].

I look forward to hearing from you.

Sincerely,

Your full name