Dear admission committee,

I willingly offer my recommendation for Smith Mark’s application for admission to your MBA program.  
  
I have been Mark’s professor for three years during his undergraduate studies at the University of Chicago. Throughout this period, Mark has shown impressive academic and leadership prowess.  
  
I have known him to be a hardworking and committed student, no wonder he graduates with a first-class honors degree been the first in his class. Besides academics, he was also the leader of the young investors club.  
  
In his final year as an undergraduate student, I was privileged to supervise his project. From my observation, I am sure Mark will ready for the MBA program, and this will help him sharpen his skills to offer business solutions to society.  
  
I, therefore, recommend him for your MBA program.  
  
Please let me know if you require any further details about the candidate.

Thank you.

Sincerely,  
  
Professor Ademi Chaplin  
  
Dean School of Business  
  
University of Chicago